

**INFORMATION ON THE PROTECTION OF INDIVIDUALS
WITH REGARD TO THE TREATMENT OF PERSONAL DATA
(EU Regulation 2016/679, section 13)**

The treatment of personal data is based on the principles of lawfulness, fairness and transparency to protect the fundamental rights and freedoms of individuals.

To this end, the following information is provided:

1. The body responsible for the treatment of data is the Italian Ministry of Foreign Affairs and International Cooperation (MAECI) which acts, in this specific case, through the Italian Cultural Institute in Sydney, Lvl. 4, 125 York Street, Sydney NSW 2000, Phone: +61 2 9261 1780, email: iicsydney@esteri.it, PEC: iic.sydney.australia@cert.esteri.it
2. For any questions or complaints, the interested party can contact the Head of Personal Data Protection (DPO) of MAECI (Ministero degli Affari Esteri e della Cooperazione internazionale, Piazzale della Farnesina 1, 00135 ROME, Phone: +39 06 36911 (switchboard), email: rpd@esteri.it; PEC: rpd@cert.esteri.it).
3. The personal data requested are necessary for the selection of the economic operator who will win the tender.
4. The provision of personal data is an obligation established by the Italian legislation, and any refusal to provide the requested data will entail the exclusion from the selection procedure or from the assignment.
5. The processing of data will be carried out manually or in computer-based mode by staff specifically appointed by the Institute.
6. The data will be released to the internal and external control bodies of the MAECI. By signing this disclosure, the interested party also consents to the transmission of the aforementioned data to the competent local authorities for their verification and to the publication of the essential elements of the contract on the client's website, in accordance with the Italian legislation pertaining the transparency of public contracts.
7. The data are kept for a maximum of 5 years starting from the conclusion of the contractual relationship due to the cessation of the service or for any other reason, including termination for non-fulfillment of the contractual obligations. The term is suspended in the event judicial proceedings are initiated.
8. The interested party may request access to her/his personal data and their rectification. In such cases, the interested party must submit a specific request to the Italian Cultural Institute in Sydney, carbon copying the MAECI DPO.
9. If the interested party believes that her/his rights have been infringed upon, they can file a complaint with the MAECI DPO. Alternatively, they can contact the Guarantor for the Protection of Personal Data (Piazza di Montecitorio 121, 00186 ROME, Phone +39 06 696771 (switchboard), email: garante@gpdp.it, PEC: protocollo@pec.gpdp.it) or to the judicial authority.

Date

Signature